Quality Team & Responsibilities

TWICKENHAM PLATING GROUP

Sina Fattahi
Managing Director
- *Overall Responsibility for Quality*
- *Business Planning*
- *Plant & Building Maintenance Program*

David Nash
Director
- *Business Development Plan*

Justine Le Marinel
Manager – Office Administration
- *Contract Review*
- *Material Purchase Processing*
- *Storage of Data & Records*
- *Induction Training*

Peter Day
Production Manager
- *Contract Review*
- *Production Realisation*
- *Induction Training*
- *Recruits, hires and trains employees for processing functions*
- *Troubleshoots production problems ensuring that plant, equipment and facilities are properly maintained for efficient production*

Anna Langier
Quality Manager
- *Management Representative QMS*
- *Corrective & Preventive Action*
- *Internal Audits*
- *2nd & 3rd Party Assessments*
- *Non Conformance Investigation*
- *Quality Meetings*
- *Maintenance of training records*
- *Document & Data Control*
- *Induction Training*
- *Training Staff*
- *Control of Non-conforming product*
- *Environmental legislation updates*

Ali Foster
Chief Inspector
- *Oversees Inspection, Test & reports*
- *Goods Inwards Inspection*
- *Internal/External Calibration*
- *Control of Non-conforming Product*
- *Document & Data Control*
- *Non-conformance Investigation*
- *Internal Audits*
- *5S Ambassador*

Maria Suska & Emma Corfield
Quality Inspectors
- *Inspection, Test & Test reports*
- *Goods Inwards Inspection*
- *Internal Calibration*
- *Control of Non-conforming Product*

John Hill Jr / Mike Andrews
•Reel to Reel Manager / Deputy Reel to Reel Manager
- *Production Realisation R2R*
- *Production Line Maintenance R2R*

Malvin Hector
Technical Manager
- *Process Control*
- *Technical Training*
- *Chemical Waste*
- *Testing of effluent*

Farah Alkaisee, Ben Robertson
Process Chemists
- *Process control & Test*
- *Laboratory records are maintained*
- *Testing of effluent*
- *Management of COSHH (labels)*

Nicola Sargent
Management Support Assistant
- *Monitoring Supplier Performance*
- *Reporting Customer Satisfaction*
- *Induction Training*

Penny Bridger
Health & Safety Advisor
- *Health & Safety*
- *Maintenance of Coshh , RoHS,Reach. Records*

Brett Matthews
- *5S Ambassador*