

Quality Team & Responsibilities

David Hill, Jonathan Hill **Joint Managing Directors**

- Overall Responsibility for Quality
- Business Planning
- Plant & Building Maintenance Program

David Nash **Director**

- Business Development Plan

Justine Le Marinel **Manager – Office Administration**

- Contract Review
- Material Purchase Processing
- Storage of Data & Records
- Induction Training

Peter Day **Production Manager**

- Contract Review
- Production Realisation
- Induction Training
- Recruits, hires and trains employees for processing functions
- Troubleshoots production problems ensuring that plant, equipment and facilities are properly maintained for efficient production

Anna Langier **Quality Manager**

- Management Representative QMS
- Corrective & Preventive Action
- Internal Audits
- 2nd & 3rd Party Assessments
- Non Conformance Investigation
- Quality Meetings
- Maintenance of training records
- Document & Data Control
- Induction Training
- Training Staff
- Control of Non-conforming product
- Environmental legislation updates

Alicia Foster **Chief Inspector**

- Oversees Inspection, Test & reports
- Goods Inwards Inspection
- Internal/External Calibration
- Control of Non-conforming Product
- Document & Data Control
- Non-conformance Investigation
- 5S Ambassador

Maria Suska & Karolina Mazur **Quality Inspectors**

- Inspection, Test & Test reports
- Goods Inwards Inspection
- Internal Calibration
- Control of Non-conforming Product

Brett Matthews

- 5S Ambassador

John Hill Jr.

- Reel to Reel Manager
- Production Realisation R2R
- Production Line Maintenance R2R

Malvin Hector **Technical Manager**

- Process Control
- Technical Training
- Chemical Waster
- Testing of effluent

Aiden Stone, Farah Alkaisee **Ben Robertson**

Process Chemist

- Process control & Test
- Laboratory records are maintained
- Testing of effluent
- Management of COSHH (labels)

Nicola Sargent **Management Support Assistant**

- Monitoring Supplier Performance
- Reporting Customer Satisfaction
- Induction Training

Penny Bridger **Health & Safety Advisor**

- Health & Safety
- Maintenance of Coshh, RoHS, Reach. Records
- Environmental legislation updates.
- Induction Training

