

Quality Team & Responsibilities

**David Hill, Jonathan Hill
Joint Managing Directors**

- Overall Responsibility for Quality
- Business Planning
- Management Review
- Plant & Building Maintenance Program
- 5S Ambassador

**David Nash
Director**

- Business Development Plan
- Management Review

**Justine Le Marinel
Manager – Office Administration**

- Contract Review
- Material Purchase Processing
- Storage of Data & Records
- Induction Training

**Peter Day
Production Manager**

- Contract Review
- Control of Non-conforming Product
- Production Realisation
- Induction Training

David Youlden

Quality Manager

- Management Representative QMS
- Corrective & Preventive Action
- Internal Audits
- 2nd & 3rd Party Assessments
- Non Conformance Investigation
- Quality Meetings
- Maintenance of training records
- Management Review preparation.
- Document & Data Control
- Induction Training

Anna Langier

Quality Engineer

- Calibration
- Training Quality Staff
- Internal Audits
- 2nd & 3rd Party Assessments
- Non Conformance Investigation

**Maria Suska & Ali Foster
Inspectors**

- Inspection, Test & Test reports
- Goods Inwards Inspection

Brett Matthews

- 5S Ambassador

John Hill Jr.

•Reel to Reel Manager

- Production Realization R2R
- Production Line Maintenance R2R

Malvin Hector

Technical Manager

- Process Control
- Technical Training

Aiden Stone, Farah Alkaisee

Ben Robertson

Process Chemist

- Process control
- Inspection & Test
- Laboratory records are maintained
- Waste Management

Nicola Sargent

Management Support Assistant

- Monitoring Supplier Performance
- Reporting Customer Satisfaction
- Induction Training

Penny Bridger

Health & Safety Advisor

- Health & Safety
- Maintenance of Coshh ,RoHS,Reach. Records
- Environmental legislation updates.
- Induction Training

